

## **Allegany County Library Board of Trustees**

Regular Meeting

October 9, 2018

South Cumberland Library– 4:00 p.m.

### **PRESENT:**

Bill Devlin, Deb Hendrickson, Stephanie Marchbank, Tom Finan, John Persons, and John Taube.

Guest: Jennifer Howell, Director of Programming

The meeting was called to order by Bill Devlin.

A motion to accept the minutes of the regular meeting of the September 11, 2018 meeting was made by Stephanie Marchbank seconded by Deb Hendrickson and was approved.

- Review of Usage Statistics
- Review of Income & Expense Report for the months of September 2018.
- Review of Special Accounts

A motion to accept both the statistical report and the financial reports of September 2018 was made by Tom Finan seconded by John Persons and was accepted.

### **NEW BUSINESS**

#### **Review of Summer Reading Programs**

Jennifer Howell, Director of Programming provided an overview of our summer reading programs and the events held at each library. We held a large childrens and family event at each library over the summer while continuing the story time and toddler time programs. This allowed us to celebrate summer reading across the county and continue to provide reading programs at each location. The Story Corp were able to host each library event and branch staff and the Judy Center assisted giving out books to all participants.

#### **Improving Kindergarten Readiness with Adventure kits**

As another example of how we are improving and enriching our community, We received a grant to create a program where we distribute kits of books, coloring sheets, and manipulatives to local daycares. The aim is to improve our kindergarten readiness scores. We are working with the Judy Center and the schools.

## **Understanding the State Funding Formula**

John reviewed with the Board the steps the State uses to determine their allocation to the Allegany County Library System using the State Funding Formula. John modified a presentation originally presented by Gordon Krabbe, COO of the Enoch Pratt Free Library.

## **UNFINISHED BUSINESS**

### **Washington Street Library Columns - Update.**

The columns have been restored. The County will seek to restore the pediment above the columns in the Spring of 2019.

## **PUBLIC COMMENT**

## **ANNOUNCEMENTS and UPDATES**

Our Financial Audit is underway.

Working with the Friends groups, we participated in National Voter Registration Day on Tuesday September 25, 2018 at the South Cumberland and LaVale Libraries.

Our Director of User Experience has accepted a position in Massachusetts. Consequently, we have redistributed several administrative functions among existing staff. I will be working in the libraries each week with staff in order to better understand their success, challenges and how we can work together to improve and enrich our community.

## **UPCOMING PROGRAMS**

Next Board Meeting is Tuesday, November 13, 2018 at 4PM at the LaVale Library.