

**Library Display Spaces --Application Form**  
**Allegany County Library System**

Theme of Display \_\_\_\_\_ Branch \_\_\_\_\_

Requested Dates for Display: Month \_\_\_\_\_ Year \_\_\_\_\_

Requested dates may not be available. Exhibit will be scheduled by the library. Displays should be installed within 2 (two) days of the start of the month assigned. Removal of display should take place up to 2 (two) days before the end of that month.\*

Owner \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

Description of Items for Display (Any items added after initial installation must be also listed here.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Display Case/Location in library \_\_\_\_\_

Would you be willing to display at another branch library? Yes \_\_\_ No \_\_\_

May we share your contact information with persons who inquire about the display?

Yes \_\_\_ No \_\_\_

I have read, understood and agreed to abide by Allegany County Library System Library Display Spaces Policy and the guidelines set forth on the Library Display Spaces Application. I am aware that the library is not responsible in any way for these items while on display or awaiting removal. If I am unable to remove the displayed material by the date specified above (\*) the library has permission to remove said material and store it for a reasonable time until I can collect it.

\_\_\_\_\_  
Signature (parent or guardian, if under 18)

\_\_\_\_\_  
Date

\_\_\_\_\_  
For library staff: Installation Date \_\_\_\_\_ Removal Date \_\_\_\_\_

