

## **Allegany County Library Board of Trustees**

Regular Meeting

February 11, 2020

Washington Street Library– 4:00 p.m.

### **PRESENT:**

Bill Devlin, Deb Hendrickson, Stephanie Marchbank, Tom Finan, John Persons, Terry Michels, Bill Bingman, and John Taube.

The meeting was called to order by Bill Devlin.

A motion to accept the minutes of the regular meeting on January 14, 2020 was made by Terry Michels, seconded by Bill Bingman and was approved.

A motion to accept both the statistical report and the financial reports of January 2020 was made by John Persons seconded by Stephanie Marchbank and was accepted.

### **NEW BUSINESS**

#### **Presentation of the proposed FY2021 Operating Budget and Workplan**

Board Member Tom Finan made a motion to close the meeting, the motion was seconded by Terry Michels. All Board members voted in favor of closing the meeting “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”

The Board then adjourned the closed session.

The Board then directed John Taube to revise the proposed budget with these changes:

- Maintain funding for the marketing efforts
- Use currently available funds to hire a Director of Human Resources immediately
- Delay requesting funds to hire a Director of Public Services
- Delay requesting funds to create the Information Access Department
- All libraries will be open Monday, Tuesday, Wednesday, and Thursday from 10AM to 6PM
- All libraries will be open on Saturday from 1PM to 4PM.

The Board agreed to meet again on Tuesday February 18, 2020 at 4PM to receive these revisions prior to approving the submission of the proposal budget for consideration to Allegany County.

### **ACLS has joined the Western Maryland Library Partnership**

The Allegany County Library System will debut its new online catalog on Thursday, March 5, 2020. Allegany County Libraries have joined the Western Maryland Library Partnership and will share the catalog with the Ruth Enlow Library of Garrett County and the Washington County Free Library. Director of Services, Lisa McKenney says “ the online catalog is the primary tool library users use to find books, movies, and other library materials.” McKenney continues, by joining the Western Maryland Library Partnership, Allegany County residents will benefit from direct access to an additional 100,000 library items in our neighboring counties”

Library Director, John Taube says “in addition to more materials available, the partnership should also reduce wait times for requested library materials and save on our annual maintenance fees.”

In preparation for the new catalog, Allegany County Libraries will be closed on Monday March 2, 2020 for staff training on the new system. On Tuesday and Wednesday, the library catalog will be unavailable and staff are working to minimize service disruptions. McKenney continued “we have extended the due date on all library items so that nothing will be due that week, so users don’t have to worry about late fines.” McKenney and Taube both agreed that library staff is looking forward to using the new software to streamline workflows, reduce systems overhead, and improve patron services.

## **UNFINISHED BUSINESS**

### **Drafting Library Naming Policies**

This project is still in progress. We did receive a letter from Mr. Richard Johnson inquiring about donations at the renovated LaVale Library. I let him know we are drafting our plans and will reply as soon as possible.

### **Update on Fine Free Legislation**

The Maryland Public Library community will support SB 524 with amendments. SB524 increases the Capital Grant program funding to \$7.5 million annually, and empowers public libraries to be fine free for minors by adding \$0.40 to the per capita funding for public libraries in FY22.

### **LaVale Library - Renovation and Expansion Update**

Work continues on the drawings and our next meeting is scheduled for February 19, 2020.

### **LaVale Library - Selecting a Temporary Location**

Tom Finan, John Persons, and John Taube met with County Administrator Brandon Butler on Friday 2/7/2020 to discuss how to pay for the lease to maintain a temporary location during LaVale Library's renovation and expansion. We stated we needed \$40,000 for the lease and that without help, it was unlikely we could afford a temporary location. Mr. Butler understood our request and said he would check to see if funds could be found.

### **Review Progress of Strategic Plan Implementation Workgroup**

The Planning Workgroup Plus met on January 28, 2020 and contributed useful upgrades to the proposed budget and workplan presented above. The Planning Workgroup will continue to meet to work out the details of implementing the proposed budget and workplan as well as draft contingencies plans if our budget requests are not funded.

## **PUBLIC COMMENT**

### **ANNOUNCEMENTS and UPDATES**

We have added Kanopy Streaming Service to our public offerings. Find movies, documentaries, foreign films, classic cinema, independent films and educational videos that inspire, enrich and entertain. Kanopy partners with public libraries and universities to bring an ad-free experience that can be enjoyed on TV, mobile phone, tablets and online.

Users can view up to 10 movies a month on Kanopy (10 play credits) and unlimited views on Kanopy Kids.

The films that truly resonate with us do more than just entertain. They inspire us, enrich us, and challenge our perspectives. Kanopy ensures that these films reach viewers around the world.

We stream thoughtful entertainment to your preferred device with no fees and no commercials by partnering with public libraries and universities. Everyone from film scholars to casual viewers will discover remarkable and enriching films on Kanopy. Log in with your library membership and enjoy our diverse catalog with new titles added every month.

At Kanopy we believe in the power of film to bridge cultural boundaries and bring people together. Start watching today and expand your worldview with us.

Our shared table at PACE was well received.

Library Staff are meeting with representatives of the State Library Resource Center this week to create a version of the Pratt Libraries Entrepreneur Academy for Allegany County.

### **UPCOMING PROGRAMS**

The American Presidency Series is a partnership with the Friends of the WSL and contributes to the arts and cultural offerings that we do to engage and enrich the community. The February 20, 2020 event is entitled *The American Presidency in Music* and will feature various singers and musical presentations.

Harriet Tubman's Life and Legacy event is a partnership with the African American Heritage Association and contributes to the history and cultural offerings that the library provides to engage and enrich the community. Ranger Angela Crenshaw of the Harriet Tubman Underground Railroad State Park in Dorchester County, MD will speak for about 40-45 minutes then hold a question and answer session. Harriet Tubman's Life and Legacy will take place on Thursday, February 20 from 6 pm to 7:15 pm at the South Cumberland Library.

Next Regular Board Meeting is Tuesday, March 10, 2020 at 4PM at the LaVale Library.