

Allegany County Library Board of Trustees

Regular Meeting
October 11, 2022
4:00 p.m.
LaVale Library

PRESENT:

Deb Hendrickson, Renee Kniseley, Juli McCoy, Terry Michels, Bill Bingman, Sue Rudd and John Taube.

Library Leadership Team: Lisa McKenney, Andrea Everett, Ashley Swinford, Ali Cline

The meeting was called to order by Terry Michels.

A motion to accept the minutes of the regular meeting on September 13, 2022 was made by Renee Kniseley seconded by Bill Bingman and was approved.

A motion to accept both the statistical report and the financial reports of September 2022 was made by Sue Rudd seconded by Bill Bingman and was accepted.

NEW BUSINESS

Quality of Worklife Survey

John reported that Andrea and the personnel committee have drafted a survey to measure staff attitudes and views on their worklife. The Leadership Team met with Gail Griffith (a retired public services coordinator for Carroll County Public Libraries) on September 28, 2022 to discuss our impressions of the library system. We were able to share our concerns and the conversation turned to the Quality of Worklife Survey as a tool to help address staff concerns. John indicated that we will collect responses to the survey in October, examine the results in November. In December, Gail will meet with the Leadership Team and as many of the staff as possible to create a plan of action in response to the results. The Board asked that all efforts be used to ensure the anonymity of the respondents, that they receive a copy of the survey when it goes out, and that the entire Leadership Team evaluate the results with Gail.

UNFINISHED BUSINESS

Leadership Team Updates

- Director of Administrative Services
 - Lisa provided an overview of some materials included in the library of things.
- Director of Human Resources

- Andrea remarked that the Service Leader for Frostburg had been hired, a Service Specialist for WSL had been hired and that Jim McGann announced his retirement effective 12/31/2022.
- Director of Outreach and Marketing
 - Ashley reported that the LaVale reopening event went fabulously and that her team is adjusting back to the normal volume of work.
- Coordinator of Events and Programs
 - Ali reported that the first Story Time at LaVale was very well attended and that story times and events have resumed at all library locations.
- Coordinator of Branch Services
 - John reported on behalf of the vacant position, that the branches are doing well and we are readjusting to LaVale being open again.

LaVale Library - Renovation and Expansion Update

John reported that we had a very successful reopening celebration and opening weekend at LaVale. Thank you to all who participated. The reopening celebration was attended by nearly 200 people and 600 people visited the library on its opening day and checked out over 1000 items! The branch continues to be busy with new and returning library users.

Board Vacancy

John reported that he spoke to Tom Finan and Tom declined our invitation to fill out John Persons term, citing time commitments. John also spoke to Allen Shapiro on 10/5/2022 and Mr. Shapiro is interested in becoming a Board member. John also spoke to Gary Leasure who is willing to serve on the library board. The Board asked Terry and John to conduct a brief telephone interview with Mr. Shapiro since none of the Board members are more than acquaintances with him.

WSL Windows and Sidewalk grant update

John reported that work will be completed on the scraping and painting of the exteriors of the windows at the Washington street Library very soon. The sidewalk stabilization and rebuilding project has been awarded and we are coordinating the start date for the work.

PUBLIC COMMENT

ANNOUNCEMENTS and UPDATES

Branch Monthly Reports for September 2022 were sent via email.

John informed the Board that on September 24, 2022, the LaVale Lions Club presented the library with a \$1000 check.

The Board requested that the next regular meeting be rescheduled to November 15, 2022 due to a conflict with election day on November 8, 2022. All members agreed to this request.

John read the following statement “On September 13, 2022, at the close of regular business, Deb Hendrickson moved that the Board moved into a closed session to discuss two (2) personnel matters. Board members meeting at the LaVale Library that day included Terry Michels, Sue Rudd, Deb Hendrickson, Renee Knisely, Juli McCoy, and Bill Bingman. Library staff, John Taube and Andrea Everett were present for the discussion of one of the two (2) personnel matters. The closed session was adjourned at 6:50PM.”

UPCOMING PROGRAMS

Next Board Meeting is scheduled for Tuesday, November 15, 2022 at 4PM at the South Cumberland Library.

The meeting was adjourned at 5:10PM.