

Allegany County Library Board of Trustees

Regular Meeting

April 11, 2023

4:00 p.m.

South Cumberland Library

PRESENT:

Deb Hendrickson, Renee Kniseley, Juli McCoy, Sue Rudd, Gary Leasure, and John Taube.

Library Leadership Team: Andrea Everett, Ashley Swinford, Ali Cline, Shea Morse

The meeting was called to order by Deb Hendrickson.

A motion to accept the minutes of the regular meeting on February 14, 2023 was made by Renee Kniseley seconded by Gary Leasure and was approved.

A motion to accept both the statistical report and the financial reports of February and March 2023 was made by Sue Rudd seconded by Renee Kniseley and was accepted.

NEW BUSINESS

Selections of candidates to interview for upcoming Board vacancies

Terry Michels, Deb Henrickson, and Gary Leasure's terms end as Library Board members on June 30, 2023. Deb and Gary are eligible for reappointment for another term, but Terry is not.

Sue Rudd moved to reappoint Deb and Gary to another term as Board members. Renee Kniseley seconded the motion. During discussion, both Deb and Gary agreed to serve another term. The motion passed.

To fill Terry's spot, John advised that we submit our 2 candidates to the commissioners around June 1, 2023 for consideration. Juli McCoy and Renee Kniseley volunteered to use their network to inquire about candidates from the eastern end of the county. John volunteered to contact the candidates presented during the meeting to gauge their interest. Deb suggested that Allen Shapiro should be considered again as a candidate for trustee, since the interview by Terry and John was very positive. We agreed to select candidates at our May 9, 2023 regular meeting based on the results of our research.

Tri-County Library Board Retreat

John reported that the Tri-County Library Board retreat is scheduled for Thursday May 4, 2023 at the LaVale library. It starts at 9AM and will review the 2022 Board Effectiveness Survey Report. The discussion will be led by Tamar Sarnoff of the Maryland State Library Agency.

Board members received a copy of the report and a “cheat sheet” for selecting the next action from the report drafted by John.

Review and Approval of Retirement Celebration Policy

John and Andrea presented the proposed policy and practices regarding gifts for employees from the library system when they retire to the Board. Juli McCoy moved to approve the policy, the motion was seconded by Sue Rudd and was approved.

UNFINISHED BUSINESS

Leadership Team Updates

- Director of Administrative Services
- Director of Human Resources
- Director of Outreach and Marketing
- Coordinator of Events and Programs
- Coordinator of Branch Services

Allegany Arts Council Grant Partnership

The selection panels selected “proposal 2” to submit for the Maryland State Arts Grant. Applications are due at the end of the month and we expect an announcement by early summer.

Naloxone Vending Machine

John reported that the vending machine has been installed at our George’s Creek Library. It is scheduled to be loaded and become available on April 17, 2023. It is the 2nd machine that the Allegany County Health Department has turned on in Allegany County. The MOU has been signed by the Health Department and the library director.

ACLS Quality of WorkLife Survey Progress - update

John reported on the Leadership Team’s plans to use the May All Staff meeting as a 6 month check in to see how the staff are feeling and to make sure our initial actions move us closer to addressing the concerns. We will also debut the new intranet and how to use it to stay current at the meeting.

PUBLIC COMMENT

ANNOUNCEMENTS and UPDATES

Branch Monthly Reports for February and March 2023 were sent via email.

Online Patron Registration has been suspended. This service was put in place during the pandemic to allow stay at home patrons to register for library cards. Now that the bulk of the pandemic is behind us, the costs of the program outweigh the benefits.

The Friends of the LaVale Library have endorsed the Freedom to Read and View Statement originally endorsed by the Library Board at our January 2023 meeting. The Frostburg and Washington Street Library Friends are considering the endorsement at their April 11, 2023 meeting.

Distribution of the Board Member Cheat Sheet

UPCOMING PROGRAMS

Next Board Meeting is scheduled for Tuesday, May 9, 2023 at 4PM at the LaVale Library