

Allegany County Library Board of Trustees

Regular Meeting

October 10, 2023

4:00 p.m.

Washington Street Library

PRESENT:

Deb Hendrickson, Renee Kniseley, Sue Rudd, Gary Leasure, Artie Lee Travis and John Taube.

Library Leadership Team: Lisa McKenney, Andrea Everett, Ashley Swinford, Ali Cline, Shea Morse

The meeting was called to order by Renee Kniseley.

A motion to accept the minutes of the regular meeting on September 12, 2023 was made by Gary Leasure seconded by Sue Rudd and was approved.

A motion to accept both the statistical report and the financial reports of September 2023 was made by Deb Hendrickson seconded by Artie Lee Travis and was accepted.

NEW BUSINESS

Presentation: Summer Reading Wrapup - Ali Cline

Chamber of Commerce Awards Event

The Allegany County Library System has been named a finalist for the Nonprofit of the year by the Chamber of Commerce. Please add Thursday November 9, 2023 at the Lane Center on Frostburg State University campus for the reception to your calendar. The reception starts at 6PM. The other nominees for the award are the Allegany Arts Council and the Allegany Historical Society.

Completion of the Annual Disclosure Form

The Library Trustees are included in the County Government's ethics regulations. One of the provisions is that trustees and the executive director complete an annual disclosure each year, which are then forwarded to the County Ethics Commission. John will get Juli and Bill's forms completed and then send them in to the County Ethics Commission.

UNFINISHED BUSINESS

Leadership Team Updates

- Director of Administrative Services

- Director of Human Resources
- Director of Outreach and Marketing
- Coordinator of Events and Programs
- Coordinator of Branch Services

Board Vacancies Filled

The County Commissioners appointed Dr. Artie Lee Travis, Vice President of Student Affairs at Frostburg State University to replace Terry at their September 21, 2023 meeting. They also reappointed Deb Hendrickson and Gary Leasure to the Board.

Approval of updated One-time Bonus Policy

John and the Board reviewed the latest draft of the policy. After a brief discussion, Gary Leasure moved to approve the policy, the motion was seconded by Artie Lee Travis, and approved by the Board.

Update on replacement charges for minors policy.

John reported on the results of his poll of the Maryland library directors and that 3 counties waive the replacement charges when minors turn 18 years old. John also reported that our current library software could not automatically transfer the debt to the parent/guardian when the minor turned 18 years old. John reported that the Leadership Team will continue to investigate and will report back to the Board.

PUBLIC COMMENT

ANNOUNCEMENTS and UPDATES

Branch Monthly Reports for September 2023 were distributed via email earlier.

Washington Street Library Roof Update

We held a pre-construction meeting with the contractor and the county and work will start on Friday 10/13/2023 and is expected to take 3 weeks to complete.

LaVale public art and shade project

Work on the planters and benches is to take place starting November 6, 2023.

Next Board Meeting is scheduled for Tuesday, November 14, 2023 at 4PM at the Frostburg Library