

# Allegany County Library Board of Trustees

Regular Meeting

August 13, 2024

4:00 p.m.

South Cumberland Library

## **PRESENT:**

Deb Hendrickson, Renee Kniseley (via Zoom), Juli McCoy, Bill Bingman, Sue Rudd, Gary Leasure, Artie Lee Travis and John Taube.

**Library Leadership Team:** Lisa McKenney, Andrea Everett, Ashley Swinford, Shea Morse, Kate Metzger

The meeting was called to order by Deb Hendrickson.

A motion to accept the minutes of the regular meeting on June 11, 2024 was made by Gary Leasure, seconded by Juli McCoy and was approved.

A motion to accept both the statistical report and the financial reports of June and July 2024 was made by Bill Bingman seconded by Sue Rudd and was accepted.

## **NEW BUSINESS**

### **Update to the format of the Library's Special Account listings**

Lisa explained how she has updated the special account listing to include information regarding the account's restrictions. She has added the following notations to the name of each account: "BR" for Board Restricted, "R" for donor restricted, and 'E' for endowed accounts.

## **UNFINISHED BUSINESS**

### **Update on FY26 Advisory Committee**

John and Renee reported that the FY26 Advisory Committee met on Thursday 8/8/2024 at 6PM at the LaVale Library. The committee's charge is to "recommend actions to the Board of Trustees by January 14, 2025 for the Allegany County Library System to sustain cost-effective library operations in FY2026 and beyond."

The committee is made up of community members, representatives of branch Friends groups, Board members, library staff and the Leadership Team. Documents related to the committee and its work can be found at <https://www.alleganycountylibrary.info/fy26advisorycomm/>

## **Leadership Team Updates**

- Director of Administrative Services
- Director of Human Resources
- Director of Outreach and Marketing
- Coordinator of Public Services

## **PUBLIC COMMENT**

## **ANNOUNCEMENTS and UPDATES**

### **Update on Magazine Subscriptions**

Due to the cuts in our operating budget, the library has canceled all print magazine subscriptions. Library patrons can still read magazines (for free) through our eBook vendor.

### **Calm App for staff**

Using remaining staff development funds from FY2024, the library has purchased a one year subscription to the Calm app for all staff members. The subscription was suggested by staff as another tool to support mental well-being through better sleep, reduced stress, and increased productivity.

### **Tom Finan Plaque**

We have created a plaque to honor Tom's Library Board service. The wording and picture was approved by MaryKay Finan. The plaque will be installed in the Avirett-Maryland Room at the Washington Street Library. John will poll the board for the best dates and times.

### **LaVale Library Patio Public Art Project**

Work continues on the public art for the patio to create shade. We anticipate the canopy to be installed around August 18, 2024. Tentatively, We will host a dedication on October 10, 2024 with the Arts Council.

### **Update on the Friends of the Washington Street Library**

The Friends of the Washington Street Library (FWSL) updated their charter. The FWSL has established an account with the Community Trust Foundation and transferred \$12,000 into that account from the account held by the library system.

**Next Board Meeting** is scheduled for Tuesday, September 10, 2024 at 4PM at the George's Creek Regional Library.